



# Checklist: What to look for in a TMC

A quick list to make sure your travel partner is a great fit

## Think about the people you'll be working with

Yes No

- They are the right cultural fit for our business
- We will have a dedicated travel team to help in all situations
- A dedicated account manager will be assigned to us to provide additional value
- Data-driven advice will be available to move our programme forward

## Consider how technology comes into play

Yes No

- Bookers and travellers will be able to book online through any device
- Traveller tracking and travel risk tools are on offer to help keep travellers safe
- Quality reports and analytics will be available in a few clicks
- This TMC has lots of travel options and they can be customised to our policy
- They have a mobile app with lots of cool features

## The day-to-day operations are important too

Yes No

- This TMC meets our service level expectations
- They have presence in the countries we need
- Their operating hours and out-of-hours assistance is what we need
- We can pay for travel in the way we want to
- Our travel approval processes can work in this set-up

## For those of you with tricky arrangements, check your TMC can arrange travel that:

Yes No

- Comes with lots of sporting or filming equipment
- Expertly navigate the challenges that come with crew rotations
- Facilitates complex group and event travel
- Keeps to your tour or production deadlines

Want more 'Yes'? Let us help.



Right this way

Let's get started